

	VARIANCE ANALYSIS as at 31 March 2017						
	Annual approved budget	Budget year to date	Cash spent year to date	Less b/f from 15-16	Cash spent re 2016-17	Variance to budget year to date £	Variance to budget year to date %
Officeholder Staff Costs			<b>NO CASH SPEND</b>				
Senior Management Staff Costs	252,900	252,900	247,354	0	247,354	5,546	2
Other Staff Costs	871,608	871,608	833,155	905	832,250	39,358	5
<b>Total Staff Costs</b>	<b>1,124,508</b>	<b>1,124,508</b>	<b>1,080,509</b>	<b>905</b>	<b>1,079,604</b>	<b>44,904</b>	<b>4</b>
Officeholder Travel & Expenses	4,000	4,000	3,039	71	2,968	1,032	26
Staff Travel & Expenses	6,000	6,000	5,725	229	5,496	504	8
Training	5,500	5,500	3,874	0	3,874	1,626	30
Recruitment	0	0	15,708	0	15,708	(15,708)	0
<b>Total Staff Related Costs</b>	<b>15,500</b>	<b>15,500</b>	<b>28,345</b>	<b>300</b>	<b>28,046</b>	<b>(12,546)</b>	<b>(81)</b>
Rent	50,000	50,000	50,442	442	50,000	0	0
Rates	26,500	26,500	27,884	0	27,884	(1,384)	(5)
Utilities	8,600	8,600	6,226	0	6,226	2,374	28
Cleaning	12,400	12,400	14,836	979	13,857	(1,457)	(12)
Maintenance	7,000	7,000	13,252	1,385	11,867	(4,867)	(70)
<b>Total Property Costs</b>	<b>104,500</b>	<b>104,500</b>	<b>112,640</b>	<b>2,806</b>	<b>109,834</b>	<b>(5,334)</b>	<b>(5)</b>
Auditors	11,500	11,500	11,343	0	11,343	157	1
Financial Advisers	0	0	0	0	0	0	0
Legal Advisers	10,000	10,000	5,971	0	5,971	4,029	40
Other Fees	8,100	8,100	12,687	2,079	10,608	(2,508)	(31)
<b>Total Professional Fees</b>	<b>29,600</b>	<b>29,600</b>	<b>30,001</b>	<b>2,079</b>	<b>27,922</b>	<b>1,678</b>	<b>6</b>
Advertising	0	0	0	0	0	0	0
Administration Costs	28,050	28,050	23,265	1,973	21,292	6,758	24
Hospitality	0	0	0	0	0	0	0
IT	50,300	50,300	47,038	18,898	28,139	22,161	44
Insurance	4,200	4,200	4,447	0	4,447	(247)	(6)
Library	0	0	266	0	266	(266)	0
Postage	4,750	4,750	3,749	0	3,749	1,001	21
Printing	8,400	8,400	11,547	0	11,547	(3,147)	(37)
Publicity & Promotion	19,600	19,600	9,735	4,096	5,638	13,962	71
Research	10,500	10,500	14,095	2,738	11,356	(856)	(8)
Telephones	6,100	6,100	5,521	162	5,359	741	12
<b>Total Running Costs</b>	<b>131,900</b>	<b>131,900</b>	<b>119,663</b>	<b>27,868</b>	<b>91,793</b>	<b>40,107</b>	<b>30</b>
<b>Total Revenue Costs</b>	<b>1,406,008</b>	<b>1,406,008</b>	<b>1,371,159</b>	<b>33,957</b>	<b>1,337,199</b>	<b>68,809</b>	<b>5</b>
Capital Expenditure	3,500	3,500	64,081	56,120	7,961	(4,461)	(127)
<b>Total Capital &amp; Revenue</b>	<b>1,409,508</b>	<b>1,409,508</b>	<b>1,435,240</b>	<b>90,077</b>	<b>1,345,160</b>	<b>64,348</b>	<b>5</b>
Court of Session costs	44,692	44,692	38,040	2,371	35,668	9,024	
<b>Total inc Court of Session</b>	<b>1,454,200</b>	<b>1,454,200</b>	<b>1,473,280</b>	<b>92,448</b>	<b>1,380,828</b>	<b>73,372</b>	<b>5</b>
Income received			1,514	0	1,514	1,514	
<b>NET EXPENDITURE</b>	<b>1,454,200</b>	<b>1,454,200</b>	<b>1,471,766</b>	<b>92,448</b>	<b>1,379,314</b>	<b>74,886</b>	<b>5</b>
<b>Budget including SIC salary</b>	<b>1,565,500</b>						