

Value of contracts let by the Scottish Information Commissioner

Supplier	Description of Service	Value - per annum unless otherwise stated	Commencement date	Term	Expiry/Review Date
1&1	Domain Name registration (3)	Various	23/09/2014	Renewed for one year each time	23/09/2019
123-reg.co.uk	Domain Name registration (11)	Various	Various	Renewed for two years each time	11/07/2019
Anderson Strathern	Legal Services	Variable - rates agreed	01/07/2012	5 years + extension	30/09/2017
Audit Scotland (For Deloitte)	Annual Report and Accounts annual audits (for financial years 2016/17 to 2020/21 inclusive)	£16,290	12/04/2016	5 years	Completion of 2020/21 audit
Biteable	Animation software	£140.00	17/11/2018	1 year	16/11/2019
British Gas	Heatsure (Boiler & radiator cover and annual service)	£655	13/04/2019	1 year	12/04/2020
Brodies	Legal services	Variable - rates agreed	01/07/2012	5 years + extension	30/09/2017
Business Medical Limited	Occupational Health Referrals	Variable - rates agreed	02/02/2017	2 years	01/02/2019
C2	VM Managed Hosting and Support Plan	£9,780	01/06/2017	1 year	31/05/2018
Clark Thomson Insurance Brokers Ltd	Travel Insurance for staff	£353	02/03/2019	1 year	01/03/2020
Clark Thomson Insurance Brokers Ltd	Certificate of Employers' Liability Insurance and Contents Insurance	£1,300	08/08/2018	1 year	07/08/2019
Clark Thomson Insurance Brokers Ltd	Works of Art Insurance	£262	08/08/2018	1 year	07/08/2019
Computer Application Services Ltd	Workpro Licence Fees, Support & Maintenance	£29,091	01/04/2019	1 year	31/03/2020
Easyspace.com	Domain Name registration (2)	various	various	Renewed for two years each time	2019 / 2020
Edenred Childcare Vouchers Ltd	Childcare Vouchers	Variable - est £500 annually	01/12/2008	ongoing	NA
EE	Spare Lumia mobile phones	£87	06/10/2004	ongoing	NA
Electro Guard	Maintenance Agreement - Intruder Alarm	£531	14/08/2018	1 year	14/08/2019
Electro Guard	Maintenance Agreement - Emergency Lighting	£221	01/04/2019	1 year	31/03/2020
Electro Guard	Maintenance Agreement - Fire Alarm	£299	01/04/2019	1 year	31/03/2020

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Electroguard	Maintenance Agreement - Video Entry System	£95	01/04/2019	1 year	31/03/2020
Law at Work	Advice on Employment Law	£2,119	28/11/2018	2 years + extension	27/05/2019
Law at Work	Advice on Health and Safety Law	£360	28/11/2018	3 years + extension	27/05/2019
Law at Work	Employment Practices Liability Insurance	£532	28/11/2018	1 year + extension	27/05/2019
Life and Progress	Employee Assistance Programme	£660	01/12/2018	1 year	30/11/2019
Linets (Crown Office and Procurator Fiscal Service)	Legal Database (6 users)	£5,500	01/04/2019	1 year	31/03/2020
McCallum Media	Newspaper cuttings	£4,493	10/08/2015	3 years	09/08/2018
Microsys Solutions	IT Support & Maintenance Contract	£11,100	26/02/2007	4 years + extension	
Ministry of Justice	Payroll service	£5 per person per month service charge	01/07/2004	ongoing	NA
Julie Murphy Chartered Accountant	Preparation of Annual Accounts	£60.00 per hour plus expenses	08/05/2018	1 year	07/05/2019
James Murray	Insurance of Premises - Kinburn Castle	£2,635	16/06/2018	1 year	15/06/2019
Messrs Murray & Donald	Lease of Office Premises	£50,000 (subject to 5-yearly review)	13/06/2003	21 years	16/01/2021
Newspaper Licensing Agency	Newspaper Licence	£943	07/11/2018	1 year	06/11/2019
PHS Group Plc	Washroom facilities	£288	25/08/2018	1 year	24/08/2019
Preact	ACT Premium 12 month subscription, includes upgrades and phone support	£2,558	08/01/2019	1 year	08/01/2020
Pulsant	Domain Name Hosting (itspublicknowledge.info)	£61	08/04/2019	1 year	07/04/2020
Pulsant	Business FTTC Broadband service	£1,180	09/04/2019	1 year	08/04/2020
Resource Telecom Ltd	Maintenance of telephone system (hardware)	£670	21/03/2019	1 year	20/03/2020
Resource Telecom Ltd	SMT, P&I & EM mobile phones	£1,613	31/05/2018	2 years	30/05/2020
Ricoh UK Ltd	Rental & service MFD	£1,616	28/01/2015	5 years	27/01/2020
Royal Mail	Mail uplift	£944	31/12/2018	1 year	31/12/2019

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Sage	SageCover Extra	£3,630	21/03/2017	2 years	23/03/2019
Scott-Moncrieff	Internal Audit Services	Variable - est.£4,000 annually	19/05/2014	3 years + 2 year extension	18/05/2019
Scottish Hydro Electric	Electricity supply	Variable - est £4,200 annually	01/04/2018	2 years	31/03/2020
Shred-it	Confidential destruction of waste	Variable - est £1,572 annually	18/04/2014	ongoing	17/04/2020
Siemens Financial Services	Franking Machine Rental agreement	£620	27/02/2014	6 years	26/02/2020
Simply Personnel (Croner)	Software support	£180	25/07/2018	1 year	24/07/2019
Total Gas & Power Ltd	Business gas supply	Variable - est £3,000 annually	08/09/2010	Ongoing	N/A
Virtual Cabinet	Support and Maintenance Contract (26 users)	£3,101	01/04/2019	1 year	31/03/2020